

**Minutes of the Regular Meeting of  
The Equity Project (TEP) Charter School Board of Trustees  
December 15<sup>th</sup>, 2025**

The **198<sup>th</sup>** regular meeting of the Board of Trustees of The Equity Project Charter School was held on **December 15<sup>th</sup>** at The Equity Project Charter School's Middle School location **at 153 Sherman Avenue, New York, NY 10034** pursuant to due notice to Trustees via electronic mail sent on 12/11/25. Public notice was posted on TEP's website at [www.tepcharter.org](http://www.tepcharter.org).

**The following Trustees were present:**

Sean Juan, Brooks Clark, Jennifer Mulhern, Shelly Gupta  
joined via video conference from the following public locations posted in advance on TEP's website:

55 Hudson Yards  
New York, NY

600 Third Avenue New York, NY 10016

253 N Mountain Avenue  
NJ 07043

50 Valparaiso Ave  
Atherton, CA 94027

**The following staff members were present:**

Casey Ash, Aaron Villela, Sadae Green, and Sophia Senhaji

Meeting called to order at 5:35 pm.

## **Meeting Agenda and Notes:**

### **1. Holiday Cheer**

Mr. Ash shared with the Board that TEP received an anonymous donation of \$100,000 from the Jewish Communal Fund for the TEP Alumni program for the second year in a row.

Mr. Ash also invited the Trustees to attend the TEP Winter concerts at the Middle School and Elementary School for the week of December 15<sup>th</sup> if they are able, and to the Early Childhood winter concert in January.

Mr. Villela shared the newest videos for the TEP website with the Trustees. Mr. Villela emphasized the importance of releasing the videos strategically throughout the year, such as promoting the new Early Childhood video during kindergarten enrollment season.

### **2. Q1 Budget vs. Actuals**

Mr. Ash presented the FY26 Q1 Budget vs Actuals to the Trustees. Actual income is more than projected income, showing a positive variance. Actual expenses are below projected expenses. Confident enrollment will continue to increase, meaning greater per-pupil funding for TEP. Mr. Ash and Mr. Villela believe that the future quarter budgets for FY26 will hold similar trends to the Q1 Budget vs. Actuals.

Board members voted unanimously to approve the FY26 Q1 Budget vs. Actuals.

### **3. Student Spotlight**

Mrs. Sadae Green-Diaz, the Assistant Director of the Elementary School, shared with the Board the TEP journey of a current 3<sup>rd</sup> grade student. Mrs. Green-Diaz described the student as respectful, kind, and determined. In class, the student is always eager to ask questions, sets high expectations for themselves, and is a great role model inside and outside the classroom. Mrs. Green-Diaz spotlighted the student's current goal for the year, to be the fastest 3<sup>rd</sup> grader in the 1-mile run in P.E. class, as they were able to break the mile record for their class last year. Mrs. Green-Diaz praised the student's ability to create small positive habits to improve inside and outside the classroom, including maintaining 100% attendance for the current school year. The student is also part of a large TEP family that includes an additional 7 family members currently attending TEP. Mrs. Green-Diaz highlighted the importance of the family's trust in TEP's ability to appropriately address and provide for the many different needs of the students in this family. Mrs. Green-Diaz expressed she looks forward to the student's growth and overall journey at TEP.

Meeting adjourned at 6:03 pm

Minutes recorded by Jennifer Mulhern