

**Minutes of the Regular Meeting of
The Equity Project (TEP) Charter School Board of Trustees
July 28th, 2025**

The **193nd** regular meeting of the Board of Trustees of The Equity Project Charter School was held on **July 28th** at The Equity Project Charter School's Middle School location at **153 Sherman Avenue, New York, NY 10034** pursuant to due notice to Trustees via electronic mail sent on 7/24/25. Public notice was posted on TEP's website at www.tepcharter.org.

The following Trustees were present:

Andrew Buher, Anyeli Matos, Sean Juan, Jennifer Mulhern
joined via video conference from the following public locations posted in advance on TEP's website:

630 Park Avenue
Brielle, NJ 08730

1350 Massachusetts Avenue
Richard A. and Susan F. Smith Campus Center, Cambridge, MA 02138

Brookfield Place
230 Vessey Street

253 N Mountain Avenue
NJ 07043

The following staff members were present:

Casey Ash, Aaron Villela, and Sophia Senhaji

Meeting called to order at 5:35 pm.

Meeting Agenda and Notes:

1. 2025-26 Launch

Mr. Casey Ash, TEP's Principal, shared with the Board that the first day of school is August 4th for all TEP campuses. Mr. Ash shared that leaders across campuses introduced new staff members to TEP during New Teacher Week. All staff members were welcomed back the week after New Teacher Week. Mr. Ash introduced the new academic theme for the year – Analyze. Adjust. Achieve. The

theme aims to redefine the use of data analysis as a daily tool for teachers to help improve student learning throughout the school year.

Mr. Ash opened the discussion to the Board for questions regarding the SY25-26.

Ms. Anyeli Matos asked Mr. Ash if TEP teachers plan on implementing AI tools to organize data and research.

Mr. Ash replied that TEP is currently open to leveraging AI programs as a tool for TEP teachers in the classroom.

2. FY26 Budget Review & Approval

Mr. Ash shared the FY26 budget with the Board, which is projected to be on budget for the new school year, with no significant differences to the current spending plan in comparison to FY25.

After a comprehensive overview of the FY26 budget, Mr. Ash proceeded with a motion for a vote to approve the FY26 budget. All board members voted to approve the FY26 budget.

3. CFO Hiring

Mr. Villela informed the Board of the decision to transition to a new CFO in June. TEP is currently in partnership with a recruitment firm to begin the search for the next CFO. Mr. Villela expressed appreciation to BOT member Sean Juan for their continued support in finding the right candidate for the position and participation in the interview process.

Mr. Juan emphasized the importance of finding the right candidate for such a significant position and will continue to help with the process.

4. After-School Programming

Mr. Villela updated the Board on a recent program development that we hope will take place this school year called the DYCD COMPASS After-school Program. The NYC Department of Youth and Community Development contacted TEP to inform us that the school was chosen amongst a small selection of public and charter schools throughout NYC to host after-school programming for our students beginning September 2025 and continuing throughout the school year, fully funded by the DYCD and COMPASS.

Mr. Villela and Mr. Ash both met with 3 potential community-based organizations as potential partners for the program and are awaiting next steps from DYCD.

Meeting adjourned at 6:06 pm.

Minutes recorded by Jennifer Mulhern