

**Minutes of the Regular Meeting of  
The Equity Project (TEP) Charter School Board of Trustees  
May 19<sup>th</sup>, 2025**

The **191<sup>st</sup>** regular meeting of the Board of Trustees of The Equity Project Charter School was held on **May 19<sup>th</sup>** at The Equity Project Charter School's Middle School location at **153 Sherman Avenue, New York, NY 10034** pursuant to due notice to Trustees via electronic mail sent on 5/16/25. Public notice was posted on TEP's website at [www.tepcharter.org](http://www.tepcharter.org).

**The following Trustees were present:**

Andrew Buher, Anyeli Matos, Brooks Clark, Sean Juan, Jennifer Mulhern  
joined via video conference from the following public locations posted in advance on TEP's website:

630 Park Avenue  
Brielle, NJ 08730

1350 Massachusetts Avenue  
Richard A. and Susan F. Smith Campus Center, Cambridge, MA 02138

600 Third Avenue New York, NY 10016

Asphalt Green Battery Park  
212 North End Ave, New York, NY 10282

253 N Mountain Avenue  
NJ 07043

**The following staff members were present:**

Casey Ash, Aaron Villela, and Sophia Senhaji

Meeting called to order at 5:32 pm.

**Meeting Agenda and Notes:**

**1. School Events Update and Invitations**

Mr. Casey Ash showcased a video of the 8<sup>th</sup> grade band performance to the Board and highlighted the significance of the performance by the first Kindergarten through 8<sup>th</sup> grade cohort at TEP. Mr.

Aaron Villela also shared the date for the 8<sup>th</sup> grade graduation and other stepping up ceremonies, inviting the Board to join if able.

## **2. Facilities Update**

Mr. Villela and Mr. Brooks Clark shared with the Board their plan to maximize reimbursement programs for TEP facilities at the Early Childhood campus. They expressed positive expectations for the school year 2025-2026.

## **3. Officer position**

Mr. Sean Juan reiterated that the position for Vice Chair was left vacant after Ms. Laura Tavormina's departure. Mr. Andrew Buher expressed interest in the position. All board members voted to approve Mr. Andrew Buher as Vice Chair.

## **4. Q3 Budget vs. Actuals**

Mr. Ash presented the Q3 Budget vs. Actuals summary to the Board. Mr. Ash highlighted that current spending is on track with the allocated budget for the fiscal year 2024-2025. Mr. Ash reiterated that future budgets would depend on the development of future projects for TEP, such as facility updates or additional employees to the TEP team.

All board members voted to approve the Q3 Budget vs. Actuals.

## **5. Student Spotlight: TEP Cares**

Mr. Ash presented a slideshow for TEP Cares Day, a full school day dedicated to community service by all 1,080 TEP students in Washington Heights and Harlem. The Board expressed gratitude and admiration for all the hard work the students put into participating in their community service projects.

Meeting adjourned at 5:58pm.

Minutes recorded by Jennifer Mulhern