

**Minutes of the Regular Meeting of
The Equity Project (TEP) Charter School Board of Trustees
January 13th, 2025**

The **187th** regular meeting of the Board of Trustees of The Equity Project Charter School was held on **January 13th** at The Equity Project Charter School's Middle School location at **153 Sherman Avenue, New York, NY 10034** pursuant to due notice to Trustees via electronic mail sent on 1/9/24. Public notice was posted on TEP's website at www.tepcharter.org.

The following Trustees were present:

Laura Tavormina joined in person.

Andrew Buher, Jennifer Mulhern, Anyeli Matos, and Sean Juan joined via video conference from the following public locations posted in advance on TEP's website:

1350 Massachusetts Avenue
Richard A. and Susan. F. Smith Campus Center
Cambridge, MA 02138

630 Park Avenue
Brielle, NJ 08730

253 N Mountain Avenue
NJ 07043

175 North End Ave
New York, NY 10282

The following staff members were present:

Casey Ash, Aaron Villela, Sadae Green, and Sophia Senhaji

Meeting called to order at 5:32 pm.

Meeting Agenda and Notes:

1. Teacher Performance Bonus

Mr. Casey Ash, TEP's Principal, presented the Teacher Performance Bonus to the Board of Trustees. Mr. Ash reviewed the process for calculating teacher bonuses, including eligibility requirements and measurements taken to determine the bonus once eligibility is determined.

After a comprehensive overview of the Teacher Performance Bonus and space for questions from Board members, Mr. Ash proceeded with a motion for a vote to approve the teacher bonus. All board members voted to approve the Teacher Performance Bonus.

2. Think Tank

Mr. Ash updated the Board of Trustees on the status of communication with the Department of Education for facility development. Members of the board asked questions, offered ideas, and suggested plans to contact the Department of Education to encourage progress on facility renovations. Mr. Ash emphasized the importance of maintaining TEP facilities within DOE regulations to provide a safe and accessible learning space for TEP students.

3. Student Spotlight

Sadae Green-Diaz, Elementary School Assistant Director, provided insight into an individual TEP student in the 3rd grade, highlighting the student's academic and social emotional growth throughout the school year. Ms. Green-Diaz highlighted the unique partnership between the school and the student's family, mentioning that the student's parent is also a teacher at TEP Elementary School. Ms. Green-Diaz emphasized there are a great number of teachers who have enrolled their students at TEP schools, demonstrating a positive response in TEP enrollment and continued trust in TEP as an organization.

Meeting adjourned at 6:09 pm

Minutes recorded by Jennifer Mulhern