

**Minutes of the Regular Meeting of
The Equity Project (TEP) Charter School Board of Trustees
September 16th, 2024**

The **183rd** regular meeting of the Board of Trustees of The Equity Project Charter School was held on **September 16th** at The Equity Project Charter School's Middle School location at **153 Sherman Avenue, New York, NY 10034** pursuant to due notice to Trustees via electronic mail sent on 9/13/24. Public notice was posted on TEP's website at www.tepcharter.org.

The following Trustees were present:

Laura Tavormina joined in person.

Brooks Clark, Sean Juan, and Anyeli Matos joined via videoconference from the following public locations posted in advance on TEP's website:

1350 Massachusetts Avenue
Cambridge, MA 02138

The Esplanade – Battery Park City
New York, NY 10280

24 Harrison St
New York, NY 10013

600 Park Ave
New York, NY 10065

The following staff members were present:

Casey Ash, Aaron Villela, Andres Esguerra, and Jenoa Jerome.

Meeting called to order at 5:36 pm.

Meeting Agenda and Notes:

1. NYS Exam Results

Casey Ash, Principal, presented the 2024 New York State ELA & Math exam results highlighting a steady increase in proficiency among students at TEP. The data indicates that TEP outperforms NYC, NYS, and CSD 6 in the upper grades. Mr. Ash also zoomed in students who have been at TEP since Kindergarten, noting the significantly positive impact of TEP as shown in student performance over time.

2. Approval of 2024-25 District-Wide School Safety Plan

Aaron Villela, CEO, presented TEP's District-Wide School Safety Plan, outlining the school's strategies for emergency drills and procedures.

Laura Tavormina made a motion to approve.

2024-25 District-Wide School Safety Plan approved.

3. Staffing Update

Mr. Ash shared an update related to the hiring of TEP's new Managing Director of Finance position.

4. Student Spotlight

Andres Esguerra, Middle School Assistant Director, provided insight to an individual TEP student and introduced the Board to a student described as confident, engaging, energized, animated, and curious. He highlighted strengths, growth areas, and goals for the student based upon their current presentation.

Mr. Esguerra plans to share an update on the student later in the school year. The Board looks forward to the update and future Student Spotlights.

Meeting adjourned at 6:12 pm.

Minutes recorded by Laura Tavormina.