

**Minutes of the Regular Meeting of  
The Equity Project (TEP) Charter School Board of Trustees  
April 15<sup>th</sup>, 2024**

The **178<sup>th</sup>** regular meeting of the Board of Trustees of The Equity Project Charter School was held on **April 15<sup>th</sup>** at The Equity Project Charter School's Middle School location at **153 Sherman Avenue, New York, NY 10034** pursuant to due notice to Trustees via electronic mail sent on 4/12/24. Public notice was posted on TEP's website at [www.tepcharter.org](http://www.tepcharter.org).

**The following Trustees were present:**

Andrew Buher, Sean Juan, Jen Mulhern, Anyeli Matos, and Brooks Clark joined via videoconference from the following public locations posted in advance on TEP's website:

235 N Mountain Ave  
Montclair, NJ 07043

1350 Massachusetts Ave  
Cambridge, MA 02138

630 Park Ave  
Brielle, NJ 08730

34 Hudson Yards  
New York, NY 10001

**The following staff members were present:**

Casey Ash, Aaron Villela, Shelly Gupta, Kathryn McKenna, Julianna Merino and Jenoa Jerome.

Meeting called to order at 5:36 pm.

**Meeting Agenda and Notes:**

**1. Life After TEP: Supporting High School Placement & Alumni Success**

Casey Ash, Principal, introduced Kathryn McKenna, Director of Alumni and Julianna Merino, High School Placement Specialist to provide insights into the plans of 8<sup>th</sup> graders after graduation and updates on TEP alumni. Ms. Merino offered the Trustees a detailed description of the High School Placement Process at TEP which begins in 7<sup>th</sup> grade and extends through the decision-making phase. This year, TEP's 8<sup>th</sup> graders secured acceptances and committed to schools such as LaGuardia High School, The High School of Fashion Industries, Beacon High School, and Professional Performing Arts High School. Following this, Ms. McKenna shared information of TEP's support mechanisms and tracking systems for students post-graduation. TEP's Alumni office collects data to track students in high school and facilitates a number of opportunities including

volunteer hours, career advisement, college roundtable discussions, and a monthly open gym. Some notable alumni career paths include emergency room nursing, software engineering, teaching, and the pursuit of graduate studies. Trustees were impressed and acknowledged the significance of this ongoing effort.

**2. Staffing Update**

Mr. Ash and Ms. Gupta led the discussion on this agenda item, addressing several staffing changes and sharing TEP opportunities with the Trustees' networks.

Meeting adjourned at 6:11 pm.

Minutes recorded by Jen Mulhern.